

PROPOSAL TO CREATE A DISTRICT ROAD BANK AND THE PROCEDURE FOR ROAD NAMING

1. Policy statement:

There shall be a District Road Bank at the District Headquarters under the Physical Planning Department to be in custody of all road names for the following road categories.

No	Road class(NPPS&G)	General classification
1	Primary Distributor	District Roads- Major
2	Secondary Distributor	District Roads- Minor
3	Tertiary Distributors	Sub county roads
4	Access Roads	
5	Industrial street/ Road	Access roads
6	Primary Residential street	
7	Secondary Residential	Private access roads
	Street – 1.000.000	
	Terrace –	500.000
	Rise –	300.000
	Lane –	200.000
	Close	– 200.000
8	Primary shopping street (Heavy Commercial)	
9	Secondary Shopping	
10	Service lanes	Private lanes, Rises
11	Cul-desacs	Closes

2. Procedure for Road Naming

The following procedure shall be followed:

1. Application by the residents
2. Site verification

3. Road mapping
4. Payments
5. Planning Recommendation
6. Approval by the DPPC
7. Conditions of approval given
8. Adoption by council
9. Gazzetment
10. Recorded in the District Road Bank/ storage of the land title.

3. Specific requirements.

1. Application
2. Location plan
3. Letter of recommendation from Village chairperson and sub council.
4. Minute No. of approval from Village meeting and sub council.
5. Letter of commitment from the applicant to maintain the road/ any responsibility to the maintenance of the road.
6. Payment receipt
7. Surrendering of the land title in case of both public and private roads.